

HOME FOR HIS GLORY- EDUCATIONAL CO-OP (HFHG-EC)
TUTOR APPLICATION/TUTORIAL AGREEMENT
Buechel Co-op Location
2007-2008

NAME _____

ADDRESS _____

PHONE _____

EMAIL _____

MAY WE LIST Your Phone number YES ___ NO ___ & email address? YES ___ NO ___

If you will be taking a field trip or watching a movie, please see the campus director for additional forms.

I, the undersigned, agree to offer the following subject(s) _____ during the 2007 Fall Session for the HFHG-EC. The following is a description of the course I will offer: (please list student expectations- i.e. homework amount)

This class is intended for grades:

Pre-K 3 ___ Pre-K 4 ___ K ___ 1 ___ 2-3 ___ 4-5 ___ 6-8 ___ 9-12 ___

(If a different age breakdown is desired, please note it here _____)

Class time that I have would prefer:

1st Hour ___ 2nd Hour ___ 3rd Hour ___ 4th Hour ___

Student # limit ___ (We recommend no more than 10 students for most classes) up to 15 for upper grades.

Session(s) during which I will hold my class: Classes may be either 1 or 2 sessions long.

12 Week Session: Session 1: ___ 8/20/07- 11/19/07

12 Week Session: Session 2: ___ Dates in 2008 still to be determined

Please initial all paragraphs!

_____ I will inform the HFHG-EC campus director as soon as possible, if I cannot teach this class. I realize that parents will expect me to tutor their child in this subject(s). I will expect parents to remain/to be responsible for their children's education and oversee the progress for their children in this subject(s).

_____ I agree to answer parents' questions about courses I offer before & during registration.

_____ I am aware that I may be reimbursed for my expenses relating to this class. I will submit a receipt(s) to the co-op treasurer along with a reimbursement form. I understand that I will only be reimbursed for consumable expenses. (I.e. copies, craft supplies, etc.). I will not be reimbursed for non-consumable purchases, such as books. I realize that a material fee can be charged when curriculum would need to be purchased for each student, or if items such as art supplies, which are not usually stocked for general co-op use, need to be purchased. I will discuss the amount with the HFHG-EC Campus director.

_____ I realize that I am volunteering my time to teach other children in trade for the talents other

parents have to offer and will not be paid for teaching this class.

_____ I will not hold HFHG-EC responsible for any personal property that I choose to bring to co-op for teaching purposes (i.e.: if you bring your CD player and a power surge melts the cord.)

_____ I will inform the HFHG-EC coordinator by the registration deadline, if I cannot teach my proposed class, and will return money (if any) collected for material fees.

_____ I understand that my class will only be meeting on the above dates.

_____ I will submit a syllabus upon the request of the committee or parents.

_____ I will not copy any copyrighted material. For reproducible material, I may use one of the two Office Depot locations or be reimbursed up to 3 ½ cents per copy if the copies are made at any local copy shop (I must submit a receipt for reimbursement, if copied elsewhere).

ALL TEACHERS MUST AGREE WITH THE FOLLOWING:

_____ If the class that I lead will have any religious content, it will be from the perspective that Jesus is the chief cornerstone. Eph 2:19-20 says " Consequently, you are no longer foreigners and aliens, but fellow citizens with God's people and members of God's household, built on the foundation of the apostles and prophets, with Christ Jesus himself as the chief cornerstone." (Emphasis added)

_____ It is our goal to utilize staff members whose lifestyles, choices and teaching uphold the principles in the HFHG-EC statement of faith. By offering to TEACH at HFHG-EC, you are acknowledging agreement with these statements. Note: Families and students participating in the HFHG-EC programs are not required to sign / agree with our statement of faith, but will need to understand that this is the basis from which HFHG-EC will operate and the standard by which all staff members and students will be required to uphold.

_____ I commit to regular attendance and participation in my church (exceptions will be decided by leadership team on case by case basis.)

_____ I certify that the information given by me in this tutor agreement is accurate to the best of my knowledge. I understand that if I have intentionally given false information, I may be asked to discontinue participation in activities with HomeForHisGlory- Educational Co-op. I have received a copy and read the HFHG-EC statement of faith and mission statement.

Please submit two references:

Name: _____ phone: _____

address: _____

Name: _____ phone: _____

address: _____

HFHG-EC periodically runs police check on all parents. In order to do this, we will need your Social Security Number and the following information.

I hereby request and authorize the release of any information which pertains to any record of convictions contained in law enforcement files or in any criminal file maintained on me whether local, state or national. I hereby release local, state and national law enforcement agencies from any and all liability resulting from such disclosure.

Signature: _____ Date: _____

Printed Name: _____ SSN _____

Print Any and All Aliases: _____ Date of Birth: _____

Mission Statement:

- HFHG-EC is a parent-run home school ministry through which parents pool their resources and talents to expose children to fun and educational classes and activities.
- HFHG-EC is distinctly Christian in nature but has an open membership to any who will respect that distinction.
- HFHG-EC is here to provide affordable, alternative learning opportunities and unique experiences that a larger group affords.
- HFHG-EC does not exist to provide complete education for home-schooled children but to enrich established home school programs through tutoring.
- HFHG-EC will limit class size to ensure a small group atmosphere and to keep the instruction academically challenging.
- HFHG-EC provides for small group instruction in accordance with its established annual class schedule and does not sanction individual tutoring, instruction, or lessons for fee at the cooperative site.
- HFHG-EC is here to encourage and empower homeschool families to have confidence to teach their own at home, and as an opportunity for homeschool parents to network with each other for support.

Home For His Glory-Educational Co-op Statement of Faith

- We believe that Scriptures of the Old and New Testaments are the verbally inspired Word of God, inerrant in the original writings, infallible, the final authority for faith and life. II Timothy 3:16, II Peter 1:21
- We believe that there is one God who exists eternally as Father, Son and Holy Spirit. Genesis 1:1; Matthew 28:19; John 10:30
- We believe that Jesus Christ is God's only Son. John 3:16
- We believe that only Jesus Christ the Son lived a life without sin. All other people are sinners in need of salvation. Hebrews 4:15; Hebrews 7:26; Romans 3:23-24
- We believe that Christ came to earth as a baby, born of a virgin, taking on the form of man without ceasing to be God, to be crucified in order to pay the penalty for our sins. Matthew 1:23; Isaiah 53:5,6; Ephesians 1:7
- We believe that Christ died, was buried and then rose on the third day and ascended to Heaven. I Corinthians 15:3, 4; John 11:25; Luke 24:7
- We believe that salvation is the gift of God given to men by grace and received by personal faith in the Lord Jesus Christ. John 3:16-19; John 5:24; Romans 3:23; Romans 5:8,9; Ephesians 2:8,9; Titus 3:5
- We believe in the traditional family, which is constantly under attack from the world today. We believe in traditional morality — purity before marriage and mutual faithfulness in marriage. I Corinthians 7:2; Ephesians 5:3; I Thessalonians 4:3
- We believe in the sanctity of life (each child is a gift from God whose life begins at conception) and the protection of our children both before and after birth. Matthew 18:5,6; Mark 9:42; Luke 17:2

CLASS NAME: _____ TUTOR: _____ SESSION: _____

	MATERIAL TO BE COVERED	RESOURCES TO BE USED OR ACTIVITY PLANNED	HOMEWORK ASSIGNED - IF ANY -
WEEK 1			
WEEK 2			
WEEK 3			
WEEK 4			
WEEK 5			
WEEK 6			
WEEK 7			
WEEK 8			

CLASS NAME: _____ TUTOR: _____ SESSION: _____

WEEK 9			
WEEK 10			
WEEK 11			
WEEK 12			